CITY COUNCIL

Special Meeting

Monday, June 19, 2023

Council Chambers & Hybrid

5:30 PM

Amended Agenda

Amended agenda items appear below in RED

Palo Alto City Council meetings will be held as “hybrid” meetings with the option to attend by

teleconference/video conference or in person. To maximize public safety while still maintaining

transparency and public access, members of the public can choose to participate from home or

attend in person. Information on how the public may observe and participate in the meeting is

located at the end of the agenda. Masks are strongly encouraged if attending in person. The

m e e t i n g w i l l b e b r o a d c a s t o n C a b l e T V C h a n n e l 2 6 , l i v e o n

YouTube https://www.youtube.com/c/cityofpaloalto, a n d s t r e a m e d t o M i d p e n M e d i a

Center https://midpenmedia.org.

VIRTUAL PARTICIPATION CLICK HERE TO JOIN (https://cityofpaloalto.zoom.us/j/362027238)

Meeting ID: 362 027 238 Phone:1(669)900‐6833

# CALL TO ORDER

This meeting will be called to order in honor of Caribbean American Heritage Month.

# SPECIAL ORDERS OF THE DAY (5:35 ‐ 5:40 PM)

1. Proclamation Honoring Juneteenth 2023

# AGENDA CHANGES, ADDITIONS AND DELETIONS

# PUBLIC COMMENT (5:40 ‐ 5:55 PM)

# COUNCIL MEMBER QUESTIONS, COMMENTS, ANNOUNCEMENTS (5:55 ‐ 6:00 PM)

# CONSENT CALENDAR (6:00 ‐ 6:15 PM)

2. Approval of Minutes from May 22, 2023 and June 5, 2023 Meetings

3. Approval of a Purchase Order with The Public Restroom Company in the Amount of

$369,749 to Provide and Install a Modular Restroom Building at the Cubberley

Community Center Fields for the Cubberley Field Restroom Capital Project (CB‐17002);

CEQA status – exempt under CEQA Guidelines Section 15303

4. Approval of Construction Contract Number C23187877 with Casey Construction, Inc. in

the amount of $410,604, Authorization for the City Manager to Negotiate and Execute

Change Orders up to a Not‐to‐Exceed Amount of $41,060, and approval of a FY 20231 Special Meeting June 19, 2023

Materials submitted after distribution are available for public inspection at www.CityofPaloAlto.org.

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the amount of $410,604, Authorization for the City Manager to Negotiate and Execute

Change Orders up to a Not‐to‐Exceed Amount of $41,060, and approval of a FY 2023

Budget Amendment in the Stormwater Management Fund for the Trash Capture Device

Installation Project, Capital Improvement Program Project SD‐22002; CEQA status –

exempt under CEQA Guideline Section 15303.

5. Utilities Advisory Commission Recommends Adoption of the 2023 Annual Water Shortage

Assessment Report

6. Grant of Easements to City of Mountain View for the City of Mountain View’s Phase 2

San Antonio Area Sewer Main Improvements Project. CEQA Status – Exempt Under CEQA

Guidelines Section 15378(b)(5).

7. Approval of Construction Contract with OBS Engineering, Inc. (#C23187759) in the

Amount of $4,199,222 and Authorization for the City Manager to Negotiate and Execute

Change Orders up to a Not‐to‐Exceed Amount of $419,922 for the Boulware Park

Improvements project (PE‐17005) and Green Stormwater Infrastructure project (SD‐

22001); and Approval of FY 2023 Budget Amendments in the Park Development Impact

Fee, Stormwater Management, and Capital Improvement Funds; CEQA status—exempt

under CEQA Guidelines sections 15301 (existing facilities), 15302 (replacement or

reconstruction), 15303 (small structures), and 15311 (accessory structures)

8. Approval of the Conceptual Plan for Quiet Zone at Palo Alto Avenue/Alma Street Rail

Crossing and Direct Staff to Proceed with Design and Construction of the Project. CEQA

status – categorically exempt (Regulation 15301).

9. Approval of: (1) a Purchase Order with Pivot Interiors Inc. in the Amount of $756,021 and

(2) a Purchase Order with One Workplace in the Amount of $480,229 for the Public

Safety Building Capital Project (PE‐15001); CEQA: Environmental Impact Report for the

Public Safety Building and New California Avenue Area Parking Garage (Resolution No.

9772) Title Updated

10. Approval of a one‐year General Services contract with Stephen Ciari Plumbing and

Heating, Inc. for Backflow Prevention Devices Testing, Repair, and Certification Services

and Approval of a FY 2023 Budget Amendment in the General Fund; CEQA Status –

Categorically Exempt 15301 and 15302

11. Approval of Amendment No. 1 with South Bay Regional Public Safety Training

Consortium (Contract No S23187799) for Fire Academy and Other Training Services

extended through 12/31/2023 and increasing the total compensation by $114,370 for a

total contract amount not to exceed $199,000. CEQA status: not a project.

12. Approval of the Fiscal Year 2024 Investment Policy

13. City Council Appointment of the Castilleja Neighborhood Committee in Accordance With

Condition Number 33 Contained in Record of Land Use Action 2022‐22 Authorizing2 Special Meeting June 19, 2023

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12. Approval of the Fiscal Year 2024 Investment Policy

13. City Council Appointment of the Castilleja Neighborhood Committee in Accordance With

Condition Number 33 Contained in Record of Land Use Action 2022‐22 Authorizing

Redevelopment of Private School at 1310 Bryant Street (Castilleja School).

Environmental Assessment: Exempt from CEQA Pursuant to CEQA Guidelines Section

15061(b)(3).

14. Authorization for the City Manager to Negotiate and Execute a Memorandum of

Understanding and Funding Agreement with Peninsula Corridor Joint Powers Board

(Caltrain) and the City of Menlo Park Regarding Emergency Repairs to the North Bank of

the San Francisquito Creek

15. Adopt an Ordinance Amending Palo Alto Municipal Code (PAMC) Section 9.10.060 (f)

and Adoption of a Resolution to Modify the Administrative Penalty Schedule Related to

Enforcement of the City’s Gas‐Powered Leaf Blower Ban. Environmental Analysis: Not

Subject to CEQA Review in Accordance with CEQA Guidelines 15061(b)(3).

16. Approval of a Purchase Order with Aviat Networks in the Amount of $438,907 for Radio

Communication Systems for the New Public Safety Building Capital Project (PE‐15001),

including $399,007 for Basic Services and $39,900 for Additional Services; CEQA:

Environmental Impact Report for the PSB and New California Avenue Area Parking

Garage (Resolution No. 9772) Supplemental Report added

17. Authorization to Execute Amendment to Legal Services Contract S22184420 with Rankin

Stock Heaberlin Oneal to Increase Amount by $150,000 for Total Not‐to‐Exceed Amount

of $225,000 and to Extend the Term to January 2025; CEQA Status – Not a Project

18. Approval of Contract with VOX Network Solutions (C23187554) to Procure Services to

Upgrade the City’s Phone System and a Three‐Year Support Term for a Total Amount

Not‐To‐Exceed $504,107; CEQA Status—not a project

19. Approval and authorization to execute contract Amendment No. 2 with the OIR Group

for an additional two‐year period and an additional $105,000 for a new not‐to‐exceed

amount of $212,500 for independent police auditing services with a new expiration date

of January 1, 2025.

20. Approval of Amendment Number 3 to the Agreement With Palo Alto Unified School

District (PAUSD) for PAUSD Athletic Field Brokering and Maintenance Cost‐sharing to

Extend the Term to June 30, 2024, with an Optional Extension for an Additional Six

Months; CEQA status – categorically exempt (Regulation 15301).

21. Approval of the 2023‐2024 Human Relations Commission Work Plan; CEQA Status – Not

a Project

22. Approval of Office of City Auditor Remote and Flexible Work Study Report; CEQA Status

– Not a Project

23. Approval of Office of City Auditor Task Order Change ‐ 04.16 ALPR Technology Contract3 Special Meeting June 19, 2023

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20. Approval of Amendment Number 3 to the Agreement With Palo Alto Unified School

District (PAUSD) for PAUSD Athletic Field Brokering and Maintenance Cost‐sharing to

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Months; CEQA status – categorically exempt (Regulation 15301).

21. Approval of the 2023‐2024 Human Relations Commission Work Plan; CEQA Status – Not

a Project

22. Approval of Office of City Auditor Remote and Flexible Work Study Report; CEQA Status

– Not a Project

23. Approval of Office of City Auditor Task Order Change ‐ 04.16 ALPR Technology Contract

Management; CEQA Status – Not a Project Late Packet Report added

24. Approval of Office of City Auditor Task Order Change ‐ 04.19 Disaster Recovery

Preparedness; CEQA Status – Not a Project Late Packet Report added

25. Approval of Office of City Auditor Task Order Change ‐ FY23‐01 Citywide Risk

Assessment & FY23‐02 Annual Audit Plan; CEQA Status – Not a Project Late Packet Report

added

26. SECOND READING: Adoption of an Ordinance Amending Section 2.04.010 (Regular

Meeting) of Chapter 2.04 (Council Organization and Procedure) of the Palo Alto

Municipal Code to Change the City Council Meeting Start Time from Six p.m. to Five‐

Thirty p.m. (FIRST READING: June 5, 2023 PASSED 7‐0)

27. SECOND READING: Adoption of an Ordinance Amending Section Palo Alto Municipal

Code Chapter 9.68, Rental Housing Stabilization, to Clarify the Definitions of At‐Fault

and No‐Fault Just Cause for Evictions, Extend Just Cause Eviction Protections and

Tenant Relocation Assistance to More Rental Units in Palo Alto than Offered by State

Law, and Adopt a Security Deposit Limit for Unfurnished Rental Units in Palo Alto.

Environmental Assessment: Exempt under CEQA Guidelines Section 15061(b)(3). (FIRST

READING: June 5, 2023 PASSED 6‐1)

# CITY MANAGER COMMENTS (6:15 ‐ 6:30 PM)

# ACTION ITEMS (Item 28: 6:30 ‐ 7:15 PM, Item 29: 7:15 ‐ 8:30 PM)

28. Finance Committee Recommends Adoption of Four Resolutions: 1) Approving the Fiscal

Year 2024 Wastewater Collection Utility Financial Plan, Proposed Reserve Transfers,

and Increasing Wastewater Rates by Amending Wastewater Collection Rate Schedules

S‐1, S‐2, S‐6 and S‐7; 2) Approving the Fiscal Year 2024 Water Utility Financial Plan,

Proposed Reserve Transfers, and Increasing Water Rates by Amending Water Rate

Schedules W‐1, W‐2, W‐3, W‐4, and W‐7; 3) Amending Utility Rate Schedules EDF‐1 and

EDF‐2, to Increase Dark Fiber Rates by 4.9 Percent and amending Rate Schedule EDF‐3

to make technical revisions with no rate change; and 4) Amending Utility Rate Schedule

D‐1 Increasing the Storm Water Management Fee by 4.9 Percent per Month per

Equivalent Residential Unit for FY 2024; and CEQA Status: Not a project under CEQA

Guidelines Section 15378(b)(4) and (5) and exempt under Public Resources Code Sec.

21080(b)(8) and CEQA Guidelines Section 15273(a)

29. PUBLIC HEARING: Adoption of the Budget Ordinance for Fiscal Year 2024, Including the

Operating and Capital Budgets, Table of Organization, and Municipal Fee Schedule;

Acceptance of Updates to the Capital Improvement Plan, and Acceptance of Updates to

the Salary Schedule for the Management and Professionals Group; CEQA Status – Not a4 Special Meeting June 19, 2023

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the Salary Schedule for the Management and Professionals Group; CEQA Status – Not a

Project Late Packet Report added

BREAK

CONSENT CALENDAR (8:30 ‐ 8:40 PM)

30. Adoption of a Resolution Proposing the Appropriations Limit for Fiscal Year 2024 Late

Packet Report added

31. Approval of an Agreement Between Santa Clara Valley Water District and the City of

Palo Alto for Administration and Funding of Water Conservation and Stormwater Rebate

Programs and Advanced Metering Infrastructure for a Total Not‐To‐Exceed Amount of

$1,575,000 Over a Seven‐Year Term Ending June 30, 2030 (This is not a project and

therefore is exempt from California Environmental Quality Act (CEQA)) Title Updated

32. Approval of a Blanket Purchase Order with Graniterock Company for the purchase of

Sand, Rock, and Cutback‐Cold Mix Asphalt Materials for the Public Works and Utilities

Departments for a three‐year term ending June 30, 2026; CEQA – Not a Project

33. Approval of Contract No. C23187298A with MuniServices, LLC for Tax and Fee

Consulting Services in a Total Not‐To‐Exceed Amount of $1,161,550 Over a Five‐Year

Term and Contract No. C23187298B with HdL Coren & Cone for Property Tax Consulting

Services in a Total Not‐To‐Exceed Amount of $111,800 Over a Five‐Year Term; CEQA

Status – Not a Project

34. Approval of Professional Services Contract with Kittelson & Associates for a Not‐to‐

Exceed Amount of $333,945 for the Bicycle and Pedestrian Transportation Plan Update

35. Approve and Authorize the City Manager to Execute a Grant Agreement with the Federal

Highway Administration (FHWA) to Develop the Palo Alto Safe Streets for All (SS4A)

Action Plan by Receiving $160,000 in Federal Funds and Requiring $40,000 in City

Matching Funds over Two Years and Approve a FY 2024 Budget Amendment in the

Capital Improvement Fund; CEQA status – not a project.

36. Approval of Contract Number C23187284 with Michael Baker International (MBI) for a

Not‐to Exceed Amount of $211,310 to Provide Administration and Consulting Services

for the City’s Community Development Block Grant (CDBG) Program for a Term of Two‐

years Through June 2025

37. Approval of Amendment No. 1 to the Lease Agreement between the Palo Alto Unified

School District (PAUSD) (Landlord) and the City of Palo Alto (Tenant) for Extended Day

Care Spaces for an Initial 12‐Month Term, Rent Not to Exceed $707,676 per Year; CEQA

Status – Not a Project5 Special Meeting June 19, 2023

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Care Spaces for an Initial 12‐Month Term, Rent Not to Exceed $707,676 per Year; CEQA

Status – Not a Project

38. Approval of a Professional Services Agreement (Contract No. C23184669A) with

LifeMoves for the provision of Homeless Outreach Services in an Amount Not to Exceed

of $460,000 for a term of two years; CEQA status – not a project.

39. Acceptance of an Outdoor Environmental Education Facilities Grant from the California

Department of Parks and Recreation in the amount of One Hundred and Sixty‐Two

Thousand Dollars ($162,000) for Signage and Exhibits at the Palo Alto Baylands Nature

Preserve, Approval of Deed Restrictions in the Baylands, and Approval of a FY 2024

Budget Amendment in the Capital Improvement Fund; CEQA – categorically exempt

(Regulation 15311).

40. Approval of Contract with Downtown Streets Team, Inc. (C23188369) for a Total Not‐to‐

Exceed Amount of $168,340 for Fiscal Year 2024 for Workforce Development Services:

Environmental Assessment: Exempt in Accordance with CEQA Guidelines Section

15061(b)(3).

## STUDY SESSION (8:40 ‐ 9:55 PM)

41. Tree Protection Ordinance Year One Implementation Update

## ACTION ITEMS

AA1. Colleagues Memo: Approval of a “Friendship City” Program New Item

## ADJOURNMENT

## INFORMATION REPORTS

42. Accessory Dwelling Unit (ADU) Quarterly Report (Quarter 1 of Calendar Year 2023)

43. Update on State Law AB 2097 and Local Implementation Informational Report.

44. Update on the Capital Improvement Program and Long Range Facility Planning Update

for the Regional Water Quality Control Plant

OTHER INFORMATION

Standing Committee Meetings this week6 Special Meeting June 19, 2023

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## OTHER INFORMATION

Standing Committee Meetings this week

Rail Committee June 20, 2023

Finance Committee June 20, 2023 – Canceled

Public Comment Letters

Schedule of Meetings

AMENDED AGENDA ITEMS

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Order with One Workplace in the Amount of $480,229 for the Public Safety Building Capital Project (PE‐

15001); CEQA: Environmental Impact Report for the Public Safety Building and New California Avenue

Area Parking Garage (Resolution No. 9772) Title Updated

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Systems for the New Public Safety Building Capital Project (PE‐15001), including $399,007 for Basic

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California Avenue Area Parking Garage (Resolution No. 9772) Supplemental Report

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CEQA Status – Not a Project Late Packet Report

24. Approval of Office of City Auditor Task Order Change ‐ 04.19 Disaster Recovery Preparedness; CEQA

Status – Not a Project Late Packet Report

25. Approval of Office of City Auditor Task Order Change ‐ FY23‐01 Citywide Risk Assessment & FY23‐02

Annual Audit Plan; CEQA Status – Not a Project Late Packet Report

29. PUBLIC HEARING: Adoption of the Budget Ordinance for Fiscal Year 2024, Including the Operating and

Capital Budgets, Table of Organization, and Municipal Fee Schedule; Acceptance of Updates to the

Capital Improvement Plan, and Acceptance of Updates to the Salary Schedule for the Management and

Professionals Group; CEQA Status – Not a Project

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Administration and Funding of Water Conservation and Stormwater Rebate Programs and Advanced

Metering Infrastructure for a Total Not‐To‐Exceed Amount of $1,575,000 Over a Seven‐Year Term Ending

June 30, 2030 (This is not a project and therefore is exempt from California Environmental Quality Act

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AA1. Colleagues Memo: Approval of a “Friendship City” Program New Item

PUBLIC COMMENT INSTRUCTIONS

Members of the Public may provide public comments to hybrid meetings via email, in person,

teleconference, or by phone.

1. Written public comments may be submitted by email to city.council@cityofpaloalto.org.7 Special Meeting June 19, 2023

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1. Written public comments may be submitted by email to city.council@cityofpaloalto.org.

2. In person public comments please complete a speaker request card located on the table at

the entrance to the Council Chambers, and deliver it to the City Clerk prior to discussion of the

item.

3. Spoken public comments using a computer or smart phone will be accepted through the

teleconference meeting. To address the Council, click on the link below to access a Zoom‐based

meeting. Please read the following instructions carefully.

You may download the Zoom client or connect to the meeting in‐ browser. If using your

browser, make sure you are using a current, up‐to‐date browser: Chrome 30 , Firefox 27 ,

Microsoft Edge 12 , Safari 7 . Certain functionality may be disabled in older browsers

including Internet Explorer. Or download the Zoom application onto your phone from the

Apple App Store or Google Play Store and enter the Meeting ID below

You may be asked to enter an email address and name. We request that you identify

yourself by name as this will be visible online and will be used to notify you that it is your

turn to speak.

When you wish to speak on an Agenda Item, click on “raise hand.” The Clerk will activate

and unmute speakers in turn. Speakers will be notified shortly before they are called to

speak.

When called, please limit your remarks to the time limit allotted.

A timer will be shown on the computer to help keep track of your comments.

4. Spoken public comments using a phone use the telephone number listed below. When you

wish to speak on an agenda item hit \*9 on your phone so we know that you wish to speak. You

will be asked to provide your first and last name before addressing the Council. You will be

advised how long you have to speak. When called please limit your remarks to the agenda item

and time limit allotted.

Click to Join Zoom Meeting ID: 362‐027‐238 Phone: 1(669)900‐6833

AMERICANS WITH DISABILITY ACT (ADA)

Persons with disabilities who require auxiliary aids or services in using City facilities, services

or programs or who would like information on the City’s compliance with the Americans with

Disabilities Act (ADA) of 1990, may contact (650) 329‐2550 (Voice) 48 hours or more in

advance.8 Special Meeting June 19, 2023

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